

CLIENT QUESTIONS

- Did you purchase/buy any uniforms for work? *Must have a logo on them to be considered uniform. Black pants, dress shirts etc not deductible* (ENTER IN D3)
- Did you purchase/buy any shoes or boots for work? *Non slip shoes and steel top boots only* (ENTER IN D3)
- *Laundry claim can be added up to \$150* (ENTER IN D3)
- Do you use your mobile phone for work? **IF YES:**
 1. How much does your phone cost per month?
 2. What percentage is work related versus private use?
(*'Cost per month' multiplied by 11*) multiplied by (*'work use %'*) (ENTER IN D5)
- Do you use your home internet for work? **IF YES:**
 1. How much does your internet cost per month?
 2. What percentage is work related versus private use?
(*'Cost per month' multiplied by 11*) multiplied by (*'work use %'*) (ENTER IN D5)
- Did you do any work from home (i.e home office)? **IF YES:**
 1. How many hours did you work from home per week?
Hours multiplied by weeks (48max) x 0.52 (ENTER IN D5)
- Did you purchase/buy any tools or equipment for work? (ENTER IN D5)
- Did you purchase/buy any stationary for work? (ENTER IN D5)
- Have you paid any union fees, registrations or vocational memberships? (ENTER IN D5)
- Did you do any training, certificates or study for work?
 - *Single one-off courses e.g first aid, RSA/RSG, etc* (ENTER IN D5)
 - *Courses of more significance e.g. Diplomas, Cert IV, Degrees, etc* (ENTER IN D4)
- Did you pay for any work related travel? *ie conferences, flights, accomodation, food* (ENTER IN D2)
- Did you use your personal car for any work related use, **NOT** including driving to and from work? *No logbook = how many work related kms were travelled? Logbook = enter all receipts and use work related % from logbook* (ENTER IN D1)
- Have you made any gifts or donations to charity? *Need receipts or shown on bank statements* (ENTER IN D9)
- Did you have your tax return prepared by a registered tax agent last year? If so how much did you pay? (ENTER IN D10)
 - Also claim travel from home to tax agent (distance in kms multiplied by 0.66)

- Do you have any dependant children? (**ENTER IN ZONE OFFSETS, if remote offset entered, AND NUMBER OF DEPENDANTS IN MEDICARE M1 & M2**)
- Do you have a partner or spouse? (**NO - ALSO CLAIM SOLE PARENT IN ZONE, if remote offset entered & apportion if needed**) (**YES - ENTER SPOUSE DETAILS with spouse's taxable income**)