

ezytax
BLUE

covid19



BOOTH SETUP

When setting up your booth in the morning ensure all signage and equipment regarding COVID-19 is in place and visible to all.

Ensure the plastic screen is on the desk and angled correctly in conjunction with where clients will sit.

All signage relating to social distancing, symptoms, hygiene etc should all be displayed and visible to all clients.

Wipe down chairs, desk, merchant terminal, pens, etc with disinfectant wipes. Hand sanitiser is to be placed on the desk for customers to use.

Hand sanitiser and disinfectant wipes will be provided to all booths. When running low please report this to Management **BEFORE** running out so a resupply can be organized.

PREVENTING THE SPREAD OF INFECTION

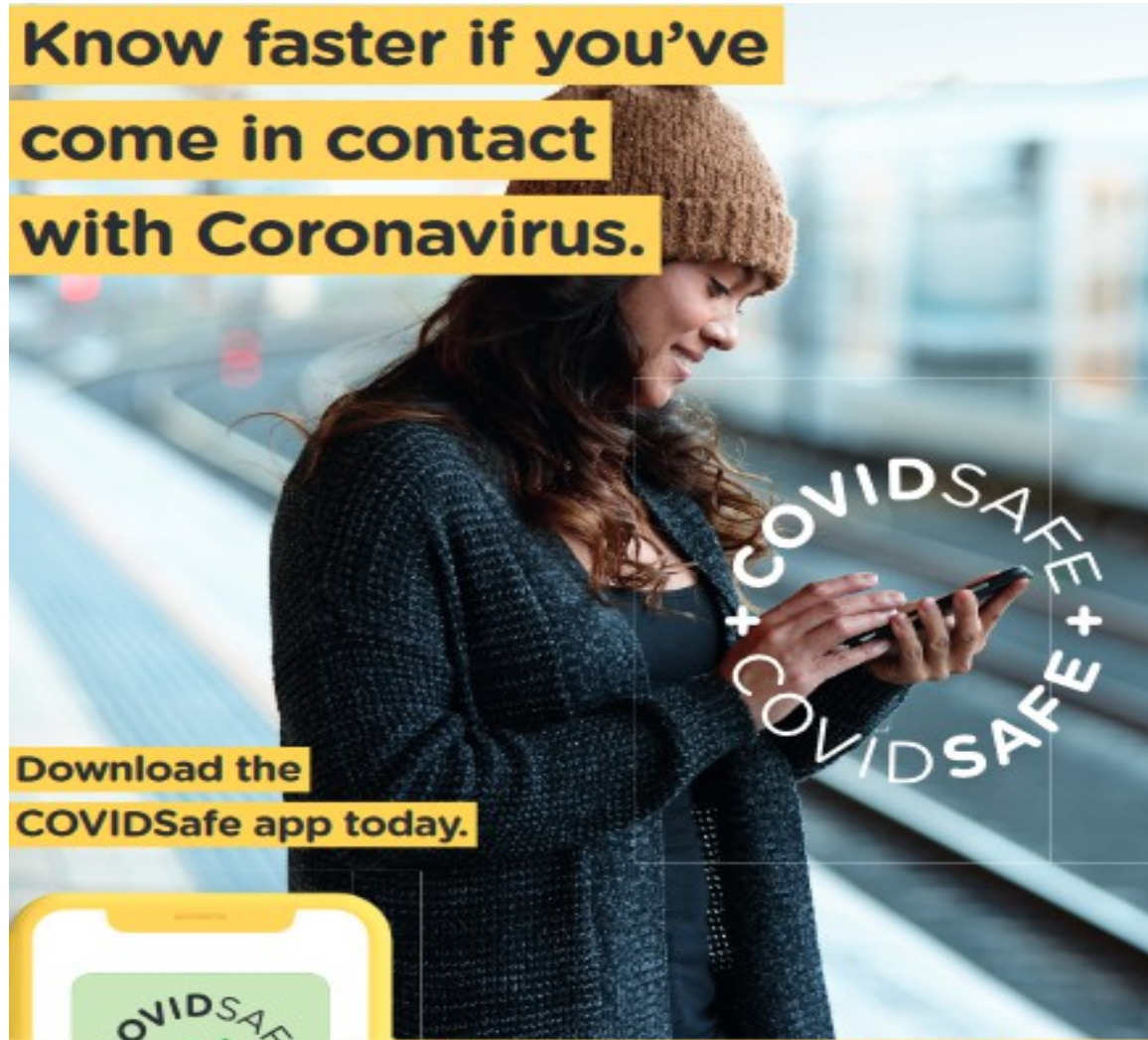
Simple hygiene practices, similar to those used to protect against the flu, can help prevent the spread of COVID-19 and other respiratory infections. Perform the following where possible:

- Clean your hands regularly with soap and water or alcohol-based hand sanitiser.
- Cover your nose and mouth with a tissue or bent elbow when coughing or sneezing, dispose of tissues immediately after use and wash your hands or apply hand sanitiser.
- Avoid touching your face, nose and mouth and shaking hands.
- Avoid close contact with anyone who is unwell. Try to stay 1.5 meters away from anyone coughing or sneezing.
- Stay home if you are unwell.

AFTER EVERY CLIENT

After each client be sure to clean and sanitize the work area as efficiently as possible. Wipe down the desk, chair, pens and merchant terminal after every use.

DOWNLOAD THE COVIDSafe APP



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come in contact
with Coronavirus.**

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COVIDSafe app today.**

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Download the COVIDSafe app today to keep yourself and your community safe by helping our health workers to notify you quickly if you've come in contact with someone who has Coronavirus.

With your privacy protected by law, COVIDSafe keeps a secure note of other users you've been near if you have to go out. So, if they test positive for Coronavirus, you'll be notified. It'll help us stop the spread sooner, so we can all get back to the things we love.